



EMPLOYMENT OPPORTUNITY

COMPETITION: 15/037

DEPARTMENT: Parks & Environmental Services
(Panorama Recreation)

POSITION(S): **DAY CAMP ASSISTANT LEADER – YOUNG CHEF**
(Youth Day Camps)

SALARY: \$13.81 per hour plus 13% in lieu of benefits

HOURS OF WORK: Up to 35 hours per week

STATUS: *Auxiliary (term position approximately June 29 – September 4, 2015; Staff training will be held the last 2 weeks of June)*

SUMMARY:

Under the supervision of the Community Recreation Coordinator, the Day Camp Assistant Leader will assist the Camp Leader in the planning and delivery of the Thrifty Foods Young Chef Program within Greater Victoria, for children aged 6-12 years.

**Position subject to program registration*

** Program changes weekly to various recreation centres in Greater Victoria*

DUTIES & RESPONSIBILITIES:

- Assist with planning, organizing and implementation of the Young Chef program for up to 20 children.
- Prepare and cook snacks.
- Lead children in related activities and crafts.
- Assist in taking children on weekly out trip.
- Adhere to health and safety standards.
- Ensure program areas are kept clean and well-maintained at all times.
- Follows all policies, procedures and standards of the CRD.
- All other duties as required.

QUALIFICATIONS:

- Current enrollment in secondary or post-secondary school.
- Food Safe certification
- Experience working with children in a recreational environment
- Standard First Aid (or be willing to obtain prior to June 2015).
- Excellent customer service, communication (both verbal and written), interpersonal and public relations skills and experience are required.
- Must possess a valid BC Driver's License.

This position requires an acceptable criminal record check. The applicant/incumbent will be required to undergo a criminal record check in order to work in this position and to report to their supervisor if any criminal charges are laid against them that may be related to their employment in this position.



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EMPLOYMENT OPPORTUNITY

COMPETITION: 15/037

DEPARTMENT: Parks & Environmental Services
(Panorama Recreation)

POSITION(S): **DAY CAMP ASSISTANT LEADER**
(Youth Bike Camps – 1 position)

SALARY: \$13.81 per hour plus 13% in lieu of benefits

HOURS OF WORK: Up to 35 hours per week

STATUS: Auxiliary (term position approximately June 29 – September 4, 2015; Staff training will be held during the last 2 weeks of June)

SUMMARY:

Under the supervision of the Assistant Community Recreation Coordinator, the Bike Camp Assistant Leader will assist with daily program planning and marketing, provide direct leadership with a variety of mountain biking and dirt jumping activities within a fun & safe environment.

**Position subject to program registration*

**Given the proposed funding requirement, this position may be subject to grant funding*

DUTIES & RESPONSIBILITIES:

- Works cooperatively with other staff members
- Assist in weekly program evaluation and implements recommendations derived from these sessions.
- Follows all policies, procedures and standards of the CRD.
- All other duties as required.

QUALIFICATIONS:

- Current enrollment in secondary or post-secondary school.
- Experience working with children in a similar/related capacity.
- Experience leading recreational programs, specifically bike programs for children (NCCP Bike coaching an asset).
- Knowledge about bike safety, maintenance and repairs.
- Mountain biking and dirt jumping skills required.
- Leadership abilities including role model behaviours, as well as the ability to demonstrate sound judgment while creating a positive, enthusiastic & fun environment.
- Standard First Aid (or be willing to obtain prior to June 2015).
- Must possess a valid BC Driver's License.
- Excellent customer service, communication (both verbal and written), interpersonal and public relations skills and experience are required.

This position requires an acceptable criminal record check. The applicant/incumbent will be required to undergo a criminal record check in order to work in this position and to report to their supervisor if any criminal charges are laid against them that may be related to their employment in this position.